

EMERGENCY MEDICAL TECHNICIAN - BASIC

DEFINITION: Under general supervision, performs work of moderate difficulty in providing urgent medical care related duties and transporting of the sick or injured to medical facilities to prevent loss of life or aggravation of illness or injury, on an on-call basis, as scheduled or as otherwise needed; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Drives and operates specially equipped emergency vehicles in response to medical and other emergencies; provides initial on-site assessment of patient's condition to determine the nature and extent of illness or injury and other pre-existing medical conditions; follows established emergency care procedures and protocols; determines the need for additional assistance; transports patient to medical facility for emergency medical treatment.

Monitors and maintains radio communication with authorized medical personnel at emergency treatment facility to obtain instructions regarding further treatment and to arrange for reception of patient at medical facility; assists with administering EMT basic treatment; completes and submits patient care information and records per established procedures; assists physicians and other professional medical personnel in providing emergency treatment.

Maintains vehicles, medical and communication equipment, cleans equipment, replenishes first-aid equipment and supplies; provides briefing to next shift; assists in emergency room and X-ray facility; assists registered nurse by screening patients; interacts with other agencies (e.g. police, fire, emergency medical services, etc.); may conduct presentations and/or training at schools or communities; attends meetings, training and seminars.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of state and local emergency medical protocols, rules and regulations.

Knowledge of the principles and practices of emergency medical care.

Knowledge of basic pharmacology and medical terminology.

Knowledge of Cardiopulmonary Resuscitation (CPR).

Knowledge of the maintenance of emergency care equipment and supplies.

Knowledge of the preparation and use of emergency equipment and supplies.

Skill in operating emergency medical vehicles and equipment.

Skill in maintaining medical records.

Skill in reading and comprehending written instructions.

Skill in understanding and applying oral instructions.

Skill in interpreting diagnostic signs and symptoms.

Skill in performing emergency treatments.

Skill in establishing and maintaining effective working relationships.

Ability to coordinate with agencies involved in patient care and transportation.

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PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work requires the ability to lift and carry patients and heavy, bulky equipment, materials and supplies over varying terrain. Work may be performed in varying weather conditions and require long periods of time tending to patients in cramped quarters and/or other conditions. There is the risk of bodily harm from fire and/or smoke, potentially hazardous fumes, noxious chemicals and other dangers that may be present at an accident, incident or medical emergency scene.

MINIMUM QUALIFICATIONS:

- A high school diploma or GED; and six (6) months experience at the EMT-Intern level.

PREFERRED QUALIFICATIONS:

- A favorable background investigation.
- Proficient in Microsoft Office software or other applications.
- Pre-hospital Trauma Life Support Certification.
- Pediatric Education for Pre-hospital Professional Certification.

SPECIAL REQUIREMENTS:

- Possess a current EMT– Basic License; a valid state driver’s license; a current Cardiopulmonary Resuscitation (CPR) Health Care Provider Certificate; and must pass a physical examination.

Supplemental Requirements:

Incumbents must obtain a Navajo Nation Vehicle Operator’s Permit within 90 days of date of hire; and obtain an EMT-Intermediate License within one (1) year of date of hire. Additional licenses or certificates may be required.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.